

STATE OF NEVADA
DEPARTMENT OF TRANSPORTATION

EMPLOYEE INTERVIEW
(Equal Employment Opportunity Report for Labor Compliance)

Contract No. _____

A. Employee Questions:

Employee Name _____ Employer's Name _____
Classification/Group _____ Date Hired _____
Actual work being performed by employee _____

What is your hourly rate of pay? _____
Does your hourly rate of pay include fringe benefits? _____
Are you being paid for all hours worked? _____
Are you an apprentice? _____
Have you ever been upgraded during your employment? _____
How often are you paid? _____
Are you receiving time and one-half wages for hours worked over 8 per day and/or 40 week? _____
Are you receiving the correct fringe benefits for the type of work you are performing? _____
Are you aware of your employer's E.E.O. policies? _____
Have you attended any meetings where your employer discussed E.E.O. matters? _____
Who is your employer's company E.E.O. Officer? _____
Who is the project E.E.O. Officer? _____
Have you seen the labor compliance and E.E.O. posters that are posted on the project bulletin board? _____
Do you have any comments on your employer's E.E.O. policies? _____ If "yes" briefly explain:

Interviewer name (please print) Interviewer (signature) Date

B. The following questions are to be completed by the field office personnel.

Does the stated classification match the payroll? _____
What is the minimum prevailing wage (including fringe benefits) for this classification/group? _____

C. The following questions are to be completed by the Resident Engineer or his staff.

These questions need only be completed on every fifth interview.

Does a spot check of the weekly payrolls show all pertinent information required by the Special Provisions? _____

Are the contractor's payrolls and Statements of Compliance being submitted weekly? _____
If not, what steps are being taken to assure they will be in the future?

Has a copy of the Apprenticeship Agreement and Apprentice Verification Form been uploaded into LCPtracker for each apprentice working on the project? _____

Comments: _____

Where does the contractor have the project bulletin board set up? _____

Is it accessible to all employees? _____

Are all the required posters and notices posted? _____

Has the Resident Engineer or any of his staff attended any meetings in which the Contractor discussed E.E.O. problems or policies for the project? _____

If you have any further comments on the E.E.O. or labor compliance part of this project, please list them below:

Resident Engineer (please print)

Resident Engineer (signature)

Date