

TRANSPORTATION SYSTEM
PROJECTS
PROJECT SUBMITTAL APPLICATION
PACKET



Brian Sandoval, Governor
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Transportation and Multimodal Planning
Nevada Department of Transportation
1263 South Stewart Street
Carson City, Nevada 89712
(775) 888-7122
(775) 888-7105 Fax
January 2011

NEVADA DEPARTMENT OF TRANSPORTATION

PROJECT SUBMITTAL APPLICATION

- 1. Project Submittal Application:** The Project Submittal Application can be requested electronically and returned electronically by calling (775) 888-7122 or e-mailing: sstanio@dot.state.nv.us.
- 2. Application Deadline:** The application deadline is March 21, 2011. Mailed applications must be post marked March 21, 2011. Applications received after March 21 will be held until the next Evaluation cycle starting in March 2012.
- 3. Eligibility:** Only applications submitted to NDOT by Federal and State agencies, Tribal governments, county, city, local governments, or local public agencies will be considered. Private for profits must apply through a public agency.
- 4. Limit:** Only three applications per agency will be accepted. Multiple applications must be prioritized based on the importance to the Applicant.
- 5. Evaluated Applications:** Applications will be evaluated using the attached criteria. An Evaluation Committee will score each project and rank it in a high, medium or low category. Applications ranked in the high category will be sent to the Assistant Director of Planning for review and then forwarded to the Director for approval for funding.
- 6. Selected Projects:** If a project is selected for funding, NDOT will work with the Applicant to complete the project. Funding for selected projects will become available the Federal Fiscal Year following the Application Deadline [Example: Projects selected from the March 7, 2011 Applications will be funded starting in October 2011.]

INSTRUCTIONS

- 1. Each Project:** Complete one application for each proposed project.
- 2. Answer ALL Questions:** The application will be evaluated based on the information provided. For the questions requesting additional information, the application will not be considered complete until such information is provided.
- 3. Wizard Cost Estimating Tool:** A completed “Wizard” cost estimate must be attached to the application. The Wizard cost estimating tool can be found at <http://www.nevadadot.com/divisions/802/programdevelopment>. For help with the Wizard contact: Kent Steele at (775) 888-7010 or e-mail: ksteele@dot.state.nv.us
- 4. Additional Supporting Information:** Supporting documentation can be added for any of the questions.

**APPLICATION
DEFINITIONS**

REQUESTOR [Information needed for all projects]

- 1. Requesting Entity:** Name and Address of applying Agency.
- 2. Contact Person:** Name and Address of the Contact person, who has knowledge of the proposed project.
- 3. Contact Numbers:** The phone, fax and e-mail of the Contact person and Agency (if different).

GENERAL [Information needed for all projects]

- 4. Project Name:** A name given to the project by the Applicant.
- 5. What is the primary reason the project is needed?** The reason the project is being proposed: Capacity - relief from an overcrowded roadway; Safety - an improvement to a hazardous situation; Economic Development - transportation improvements that would lead to more revenue for the community; Bridge Replacement - replacement/rehabilitation of a deteriorating bridge; Maintenance - repairs to a roadway or transportation facility; or Planning - transportation analysis/studies. The Other category is for reasons not given such as complying with the Americans with Disabilities Act (ADA).
- 6. Where is the project located?** The location of the project in an Urban Area (metropolitan area) such as the Las Vegas, Reno/Sparks or Carson City with a population over 50,000; Small Urban area such as Elko, Fernley, Minden, Winnemucca with a population between 5,000 and 50,000; a community or rural area that has a population of 5,000 or less such as Battle Mountain, Ely, Tonopah; or on an Indian Reservation.
- 7. What is the designation and number/name of the road the project is on or near?** The designation and number/name of the roadway the project is located on or near such as Interstate 80, U. S. Designation = I for Interstate Number = 80 for I 80
Designation = US for United States route Number = 95 for US 95
Designation = SR for State Route Number = 341 for SR341

ROAD PROJECT [If not Road project, please SKIP and go to the Problem section]

8. Is the roadway paved and what is the number of lanes? The type of road where the project is located.

9. What is the state’s functional classification of the roadway? The functional classification given to the roadway by the NDOT.

PROBLEM/SOLUTION [Information needed for all projects]

10. Briefly describe the existing conditions and identify the problem. Describe the existing conditions impacting the road and/or community and the problem created.

11. Briefly describe how the project will solve the identified problem. Describe how the project will resolve the problem identified in Question 10.

PROJECT FUNDING [Information needed for all projects]

12. What is the estimated cost of the project? The best possible estimate of the project costs including right-of-way, engineering and construction in whole dollars. NOTE: The Applicant must complete and attach a “Wizard” cost estimate.

13. What source of funding will the Applicant contribute to the project? The type of funding or in kind services the Applicant is contributing to the project.

14. What is the amount of funding, percentage of cost, or value of in-kind services the Applicant will contribute to the project? The amount of funding, the percentage of cost of the project or value of in-kind services the Applicant will provide.

FACTORS THAT AFFECT THE PROJECT

15. Will right-of-way need to be purchased for the project? The project will require the purchase of right-of-way.

- 16. Is right-of-way needed for staging, parking or material supply site?** The project will require right-of-way during construction for staging the equipment, parking or on site material storage.
- 17. In order to complete the project are any major fuel, gas, energy or fiber optic lines impacted?** During construction will any major utilities be affected. If yes, will your agency assist in the relocation.
- 18. Is drainage an issue with this project?** Does the project include drainage improvements or will it impact the drainage system.
- 19. Could drainage become an issue during construction of the project?** Will drainage be impacted by construction of the project.
- 20. Will the project impact any railroad crossings?** Does the project involve a railroad crossing or will a railroad crossing be impacted during construction of the project.
- 21. Does the project impact existing bicycle and/or pedestrian facilities?** Does the project involve existing bicycle/pedestrian facilities such as bike trails/paths, crosswalks, sidewalks, etc.
- 22. During construction of the project will bicyclists or pedestrians be affected.** Will construction of the project impede the progress of bicyclists or pedestrians.
- 23. Does the project comply with the American with Disabilities Act (ADA)?** Will the project adversely affect persons with disabilities during or after construction.
- 24. Will the project impact the environment?** Does the project during construction or upon completion affect the environment.
- 25. If the project affects the environment, what aspect will be impacted by the project?** If the project affects the environment what categories will be involved - air to include dust; water quality; wetlands; noise quality to include sound walls; social/economic; and/or cultural/historical to include tribal lands.

**ADMINISTRATION
JURISDICTION AND AUTHORITY**

- 26. Does the project involve multiple jurisdiction?** The project involves more than one jurisdiction. If in a city, the project extends into the county or Indian Reservation boundary. If within a county, the Bureau of Land Management (BLM) or other federal or state land is involved.
- 27. Is the project consistent with local/tribal plans, and/or the community's master plan?** The project is included in an approved local plan, tribal or community Master Plan.
- 28. Was the project approved by the County Commission, City Council and/or Tribal Council?** The project was approved by the City Supervisors, the County Commission or Tribal Council.
- 29. Did development of the project include public participation?** The project was developed using a public participation process.
- 30. Has the proposed project encountered or is likely to encounter any significant opposition or other obstacle?** During the development of the project, has any person or agency objected to the proposed design or completion of the project. Has the project encountered any obstacle such as acquiring or using right-of-way, funding or environmental issue.

CRITERIA

1. Current Conditions - Establishes need.

Compatibility:

The Project is an important extension of a current or planned NDOT project.

Consistency:

The Project is consistent with local plans or the community's Master Plan.

Identified Deficiency:

The Project will alleviate an identified problem.

Functional Classification:

The Project is on or near a functionally classified roadway.

2. Project Impact - Establishes purpose and provides solution for the need.

Safety:

The Project will reduce the number and severity of accidents.

Economic Benefit:

The Project will significantly benefit the economy of the area.

Environmental Impact:

The Project will not harm the environment.

Public Benefits:

The Project will provide major public benefits to the area or community through increased accessibility, mobility, and/or livability.

3. Project Complexity - Is the solution simple to implement.

Environmental Compliance:

The Project can be implemented without extensive environmental review.

Right-of-Way Acquisition/Utilities Relocation:

The Project has the required right-of-way and no utilities need to be moved.

Community Support:

The Project has not encountered any significant opposition or other obstacle.

Funding Issues:

The Applicant is providing funding for the project from Local or in-kind sources.

Time to Complete:

The project can be "shovel ready" in a short time frame.



NEVADA DEPARTMENT OF TRANSPORTATION

PROJECT SUBMITTAL APPLICATION

*The Completed Form must be mailed by March 21, 2011 to:
Transportation & Multimodal Planning
Room 205
Nevada DOT
1263 S. Stewart Street
Carson City, NV 89712*

REQUESTOR

[Information needed for all projects]

1. Requesting Entity

Name:

Address:

2. Contact Person

Name:

Address:

3. Contact Numbers

Phone:

Fax:

E-Mail:

GENERAL

[Information needed for all projects]

4. Project Name:

5. What is the primary reason the project is needed?

CHECK ONE:

_____ Capacity

_____ Safety

_____ Economic Development

_____ Other, please describe _____

_____ Bridge Improvement

_____ Maintenance

_____ Planning

<p>6. Where is the project located?</p>	<p>CHECK ONE:</p> <p><input type="checkbox"/> Urban area (over 50,000 in population)</p> <p><input type="checkbox"/> Small Urban area (under 50,000 in population)</p> <p><input type="checkbox"/> Rural area (under 5,000 in population)</p> <p><input type="checkbox"/> Indian Reservation</p>
<p>7. What is the designation and number/name of the road the project is on or near?</p>	<p>FILL IN THE BLANK:</p> <p>Interstate _____</p> <p>U. S. Highway _____</p> <p>State Route _____</p> <p>County Road _____</p> <p>City Street _____</p> <p>Indian Reservation Road _____</p> <p><input type="checkbox"/> Other, please name _____</p>
<p>ROAD PROJECT</p>	<p>[If not Road project, please SKIP and go to Problem Section]</p>
<p>8. Is the roadway paved and what is the number of lanes?</p>	<p>CHECK ONE:</p> <p><input type="checkbox"/> Paved two-lane</p> <p><input type="checkbox"/> Paved four-lane</p> <p><input type="checkbox"/> Paved more than four-lanes</p> <p><input type="checkbox"/> Not paved - gravel or dirt</p>
<p>9. What is the state's functional classification of the roadway?</p>	<p>CHECK ONE:</p> <p><input type="checkbox"/> Interstate Highway</p> <p><input type="checkbox"/> Principal Arterial</p> <p><input type="checkbox"/> Minor Arterial</p> <p><input type="checkbox"/> Urban Major Collector</p> <p><input type="checkbox"/> Rural Major Collector</p> <p><input type="checkbox"/> Urban Minor Collector</p> <p><input type="checkbox"/> Rural Minor Collector</p>

<p>13. What source of funding will the applicant contribute to the project?</p>	<p>CHECK ALL THAT APPLY:</p> <p><input type="checkbox"/> County Funds</p> <p><input type="checkbox"/> City Funds</p> <p><input type="checkbox"/> Tribal Funds</p> <p><input type="checkbox"/> Private Developer</p> <p><input type="checkbox"/> Local Funds</p> <p><input type="checkbox"/> In-Kind</p> <p><input type="checkbox"/> Other, please describe _____</p> <p><input type="checkbox"/> None</p> <p><input type="checkbox"/> Don't Know</p>
<p>14. What is the amount of funding, percentage of cost or value of in-kind service the applicant will contribute to the project?</p>	<p>FILL IN BLANK:</p> <p><input type="text"/> Amount of funding</p> <p><input type="text"/> Percentage of project cost</p> <p><input type="text"/> Value of In-Kind</p> <p><input type="text"/> Don't Know</p>
<p>FACTORS THAT AFFECT THE PROJECT</p>	<p>[Information needed for all projects]</p>
<p>15. Will right-of-way need to be purchased for the project?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Don't Know</p>
<p>16. Is right-of-way needed for staging, parking or material supply site?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Don't Know</p>

<p>17. In order to complete the project, are any major fuel, gas, energy or fiber optic lines impacted?</p>	<p>_____ Yes _____ No _____ Don't Know</p> <p>If yes, will your agency assist in the relocation?</p> <p>_____ Yes _____ No _____ Don't Know</p>
<p>18. Is drainage an issue with this project?</p>	<p>_____ Yes _____ No _____ Don't Know</p>
<p>19. Could drainage become an issue during construction of the project?</p>	<p>_____ Yes _____ No _____ Don't Know</p>
<p>20. Will the project impact any railroad crossings?</p>	<p>_____ Yes _____ No _____ Don't Know</p>
<p>21. Does the project impact existing bicycle and/or pedestrian facilities?</p>	<p>_____ Yes _____ No _____ Don't Know</p> <p>_____ Not Applicable</p>
<p>22. During construction of the project will bicyclists or pedestrians be affected?</p>	<p>_____ Yes _____ No _____ Don't Know</p> <p>_____ Not Applicable</p>
<p>23. Does the project comply with the Americans with Disabilities Act (ADA)?</p>	<p>_____ Yes _____ No _____ Don't Know</p> <p>_____ Not Applicable</p>
<p>24. Will the project impact the environment?</p>	<p>_____ Yes _____ No _____ Don't Know</p> <p>If no, SKIP to Question 26.</p>

<p>25. If the project affects the environment, what aspect(s) will be impacted by the project?</p>	<p>CHECK ALL THAT APPLY</p> <p><input type="checkbox"/> Air Quality</p> <p><input type="checkbox"/> Water Quality</p> <p><input type="checkbox"/> Wetlands/Waters of the US</p> <p><input type="checkbox"/> Noise Quality</p> <p><input type="checkbox"/> The use of Hazardous Materials/Waste</p> <p><input type="checkbox"/> Threatened/Endangered Species</p> <p><input type="checkbox"/> Social/Economic (Environmental Justice)</p> <p><input type="checkbox"/> Cultural/Historical</p> <p><input type="checkbox"/> Other, please describe _____</p>
<p>ADMINISTRATION</p>	<p>[Information needed for all projects]</p>
<p>JURISDICTION AND AUTHORITY</p>	
<p>26. Does the project involve multiple jurisdictions?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Don't Know</p> <p>If yes, check the jurisdictions involved:</p> <p><input type="checkbox"/> Federal and State</p> <p><input type="checkbox"/> Federal and County/City or Tribe</p> <p><input type="checkbox"/> Federal and Local (not County, City or Tribe)</p> <p><input type="checkbox"/> State and County/City or Tribe</p> <p><input type="checkbox"/> State and Local (not County, City or Tribe)</p> <p><input type="checkbox"/> Tribe and County or City</p> <p><input type="checkbox"/> Tribe and Local (not County, City or Tribe)</p>
<p>27. Is the project consistent with local/tribal plans, and/or the community's master plan?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Don't Know</p>

<p>28. Was the project approved by the County Commission, City Council and/or Tribal Council?</p>	<p>_____ Yes _____ No _____ Don't Know</p> <p>If yes, attach a copy of the minutes of the meeting, approval letter or resolution.</p>
<p>29. Did development of the project include public participation?</p>	<p>_____ Yes _____ No _____ Don't Know</p> <p>If yes, what method was used to publicize the project application? (Check all that apply)</p> <p>_____ Public Notice</p> <p>_____ Public Meeting</p> <p>_____ Public Service Announcement</p> <p>_____ Article in local newspaper</p> <p>_____ Other, please describe _____</p> <p>_____</p>
<p>30. Has the proposed project encountered, or is likely to encounter, any significant opposition or other obstacle?</p>	<p>_____ Yes _____ No _____ Don't Know</p> <p>If yes, describe the significant opposition or obstacle:</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>
<p>If you have any questions, or need more information please call or e-mail:</p>	<p>Sandi Stanio (775) 888-7122 or e-mail: sstanio@dot.state.nv.us</p>