

Construction Industry/NDOT Committee Meeting
10:00 a.m., Friday, September 5, 2008
AGC Office, 5400 Mill Street, Reno

AGENDA

1. Opening Remarks, Self-Introductions and Video Participants – Las Vegas
2. Subcommittee Reports
 - a. Administration – Craig Holt, Rick Nelson and Sam Hassoun
 - b. Structures – Gary Janco and Mary Martini
 - c. Roadways – Jim Austin and Gary Selmi
 - d. Safety – Rod Cooper and Kevin Lee
 - e. Materials – Rich Buenting and Reid Kaiser
3. Follow up on Subcommittee Recommendations
4. Nominate New Co-Chairs for 2008/2009
5. Follow Up May 28 Items
 - a. Contractors Bulletin on Website (Rick)
 - b. Develop Binder for Organization (Holli)
 - i. Charter
 - ii. Membership
 - iii. Meeting
6. Action Items for Next Meeting
7. Future Meeting Dates – 5400 Mill Street
 - a. 10:00 a.m. – 2:00 p.m., Wednesday, December 3, 2008
 - b. 10:00 a.m. – 2:00 p.m., Wednesday, March 4, 2009 (conflicts with AGC convention)
 - c. 10:00 a.m. – 2:00 p.m., Wednesday, June 3, 2009
 - d. 10:00 a.m. – 2:00 p.m., Wednesday, September 2, 2009
 - e. 10:00 a.m. – 2:00 p.m., Wednesday, December 2, 2009

NDOT/Industry Committee
10:00 AM Friday, September 05, 2008
AGC office, 5400 Mill Street, Reno

DRAFT MINUTES

1. Meeting was called to order at 12:07 P.M., with Co-Chairs Rod Cooper and Susan Martinovich presiding. Committee members present were asked to introduce themselves, with those present including Susan Martinovich, Rod Cooper, Bill Hoffman, Gary Selmi, Kevin Lee, Bill Wellman, Lance Semenko, Rich Buenting, Kent Cooper, and Craig Holt. Joining by videoconference in Las Vegas were Mary Martini, Jim Austin, and Rudy Malfabon. Also present in Reno were Sam Hassoun and John Madole. Ms. Martinovich announced that Kent Cooper had been promoted to Assistant Director for Operations and would attend future meetings of the committee. It was also pointed out that Tracy Larkin-Thomason had been appointed to Assistant Director of Planning for NDOT. Ms. Martinovich asked that John Madole and Sam assist with taking minutes of the meeting.
2. Reports from subcommittees were presented:
 - a. Structures subcommittee – since Gary Janco was on vacation, Mary Martini reported that the top three priorities and sub groups had been established as follows:
 1. Methods for allowing the lowering or stripping of false work through holes and deck (Jeff Shapiro, Mark Elicegui, Dahwei Wu, Robert Nelson)
 2. Verification surveys on existing bridges by contractor – scope of work – methods of payment (Mark Elicegui, Gary Williams, Ernesto Rivera)
 3. Practicality of new specs for PT tubes – vending – grouting processes (Jeff Shapiro, Gary Janco, Mark Elicegui, Dahei Wu, Robert Nelson, Ernesto Rivera – Gary Janco to recruit PT sub for subcommittee)
 4. Recommended that concrete specifications be reviewed by the Structures Subcommittee

Ms. Martini advised that a meeting would be held by September 30 by each subgroup to make recommendations and set a time line for actions. It is expected that changes on jobs to reflect these recommendations will be made in the next six to twelve months. Steering committee should be kept informed of the progress and specific issues that are hindering development and implementation of recommendations.

- b. Roadways subcommittee – report was given by Gary Selmi and Jim Austin, advising that two meetings of the subcommittee had been held since the end of May. Issues discussed include:
 1. NDOT plan quality
 1. Plan preparation guide issued by design helping with consistency
 2. NDOT design cross checks quantities now
 3. Consultant required to have their own QA
 4. Quality breakdowns/bid items in NDOT plans help contractors
 5. Earthquake quantities still a problem – construction office will work with design to improve

6. Beneficial to have photo under lays on urban projects. Because of software problems NDOT not able to furnish
 2. Suggested that end result specs be reviewed by subcommittee
 3. Post construction reviews – contractors will now be invited to attend
 4. Earthwork – CD of earthwork model now available for purchase with waiver release
 5. Engineers estimate –contractors want estimate range published – Kent Cooper to send a list of ranges to AGC (list attached)
 6. Traffic control – lump sum items –Design and Construction will clarify lump sum specifications project specific requirements
 7. Fuel escalation clause –being reviewed and considering recommending change of implementing at 10% and removing 75% cap
 8. Contract fuel usage percentage –construction divisions’ worksheet low in several categories – Frehner, Q & D Construction assisting to provide information. Gary Selmi to request A & K, SNC and Road and Highway Builders to participate. Construction division will review and update worksheet to reflect higher fuel usage percentage by September 30.
- c. Safety Subcommittee –Kevin Lee discussed need for follow up with Nevada Highway Patrol and needed more notice to enforce double penalty provisions
1. Mandatory training of contractors and NDOT personnel needed on new regulations – need PowerPoint
 2. FHWA requires mandatory conversion to ANSI 2004 headgear on Nov. 28
 1. need clarification of “ right of way” to determine who must wear it
 3. Kevin to get draft of new regulation to AGC for distribution – Tom Mort to follow up
 4. Need to keep track of bill draft requests for 2009 that would require additional safety compliance and cost
 5. Studs on steel beams no longer allowed to be prefabricated – install on job?
- d. Materials Subcommittee – Rudy Malfabon and Rich Buenting reported that 18 items had been discussed and that Reid Kaiser would serve as Co-chair after the retirement of Dean Weitzel. Top three items to be addressed first will include:
1. oil content of dense graded
 2. oil content of Open- graded
 3. Job mix formula
 4. Suggested that materials division rewrite section 106 (more clarification?)

Next meeting of the Materials Subcommittee will be held at 1:00 p.m., Monday September 29 at the Reno AGC office. The subcommittee will videoconference to either Las Vegas AGC or Las Vegas NDOT. AGC staff to determine availability and advise Rich Buenting and Rudy Malfabon.

- e. Administrative Subcommittee – report given by Rick Nelson and Craig Holt on following recommendations:
 1. NDOT to implement partnering on all jobs as a top down culture change. Rick Nelson and Gary Selmi to review partnering specs used by Arizona and California and prepare draft specs by September 30. Sam Hassoun offered to assist if needed. Next meeting to be scheduled immediately after October 7 to allow training on partnering to take place this winter. Training to take place February - March 2009.
 2. Suggested that NDOT prepare list on missing items for all contracts and that list go to construction manager of project in contractors' office. Also checklist that NDOT uses internally to be sent to contractors so jobs can be closed out sooner
 3. Job closeout concerns – continuing to close jobs – after contractor tests quantities NDOT waits 30 days to pay. Consider changing
 4. NDOT reported that some provisions have been included in I-15 project to require EEO reporting as pilot for what Assemblyman Hogan had requested in 2007 legislative session. Will report on how these provisions work.
 5. Recommended that electronic bidding and electronic signatures be added to future subcommittee agenda

Rick Nelson reported that web site had been set up but was recently hacked and that if individuals wishing to go to the website click on “Doing Business with NDOT” that the site could be accessed in that manner. It was reported that Holli had developed a binder with organizational information including charter membership and meeting minutes.
3. Rod Cooper and Susan Martinovich recommended that new Co-Chairs for coming twelve months be Rick Nelson on behalf of NDOT and Jim Austin on behalf of contractors. It was unanimously agreed that new chairmen be approved.
4. Future meeting dates were reviewed as follows:
 - a. 10:00 a.m. – 2:00 p.m., Wednesday, December 3, 2008
 - b. 10:00 a.m. – 2:00 p.m., Wednesday, March 18, 2009
 - c. 10:00 a.m. – 2:00 p.m., Wednesday, June 3, 2009
 - d. 10:00 a.m. – 2:00 p.m., Wednesday, September 2, 2009
 - e. 10:00 a.m. – 2:00 p.m., Wednesday, December 2, 2009
 1. It was noted that the March meeting would be rescheduled for sometime between March 4, 2009 to March 18, 2009 to avoid a conflict with the National AGC Convention.
5. Being no further business meeting was adjourned at 12:56 p.m.

Action Items for Follow-up (continued on next page)

Action Items for Follow-up

1. Structures Subcommittee

| | <u>DATE</u> |
|---|-------------|
| a. Meet subgroups and set goals/deadlines | |
| i. False work deck striping | 9-30 |
| ii. Bridge verification surveys | 9-30 |
| iii. New specs for PT tubes | 9-30 |
| iv. Review concrete specifications | 9-30 |
| v. Gary Janco recruit PT sub for subcommittee | 9-30 |

2. Roadways Subcommittee
 - a. Earthquake quantities – Construction office to improve
 - b. Resolve software problems – photo underlay
 - c. Invite contractors to post construction review
 - d. Revise fuel escalation clause
 - e. Revise fuel usage percentage worksheet 9-30
 - f. Engineers estimates – release range of estimates to bidders
 - g. Design and construction clarify lump sum specification on traffic control

3. Safety Subcommittee
 - a. Follow-up with NHP – double fine enforcement
 - b. PowerPoint – mandatory training contractor personnel
 - c. Right of Way clarification – ANSI 2004 headgear
 - d. Kevin Lee – new regulations to AGC for distribution – Tom Mort?
 - e. Track Bill Draft Requests on safety – additional cost?
 - f. Studs no longer prefabricated on steel beams – changes?

4. Materials Subcommittee
 - a. Oil content – dense graded
 - b. Oil content – open grade
 - c. Rewrite Section 106 (Need clarification on this)
 - d. Next meeting – 1:00 p.m., Monday, September 29 – video AGC/Las Vegas NDOT?
 - e. AGC to confirm availability on September 29 to Rudy Malfabon/Rich Buenting

5. Administration Subcommittee
 - a. Partnering Specs – Rick Nelson/Gary Selmi 9-30
 - b. List of missing items on contracts – construction manager
 - c. Job closeout – 30 day wait – NDOT to change?
 - d. Electronic bidding
 - e. Electronic signatures
 - f. Increase security on web site
 - g. Schedule meeting immediately after 10-7 – 10-8? Rick/Craig/Sam