NEVADA DEPARTMENT OF TRANSPORTATION
SUPPLEMENTAL NOTICE NO. 2 to RFP NO. 035-13-050

Reference is made to the Request for Proposal to Service Providers for Asset Management Plan upon which proposals will be received **NO LATER THAN 3:00 P.M., on March 22, 2013.**

Please make the following pen and ink changes to the RFP:

Page 2, Section I – Instructions to Proposer, paragraph 4:

Replace:

Proposers not currently prequalified (or desiring to prequalify) in the Technical Writing discipline will first be reviewed to determine if they meet the minimum qualification set forth for the discipline. Any proposals submitted that do not meet the minimum prequalification requirements, as outlined below, will be disposed of in an appropriate manner suitable to the State without further review.

With:

Proposers not currently prequalified (or desiring to prequalify) in the Asset Management Specialist discipline will first be reviewed to determine if they meet the minimum qualification set forth for the discipline. Any proposals submitted that do not meet the minimum prequalification requirements, as outlined below, will be disposed of in an appropriate manner suitable to the State without further review.

Q1 SECTION I – INSTRUCTIONS TO PROPOSERS, p. 2, Prequalification

Do proposers submit the Statement of Qualification for Non-Engineering Consultants to become prequalified in the Technical Writing discipline or is there an additional application process we need to go through?

Yes, the *Statement of Qualifications Form for Non-Engineering Consultant*s shall be submitted for Asset Management Specialist. Please see the information above.

Q2 SECTION VII – SCOPE OF SERVICES, p. 6, Bid Item Schedule

Please confirm that NDOT requests loaded hourly costs and an additional fixed-fee percentage.

Yes.

Q3 Attachment B, p. 17, Team members

Are the Technical Writer and General Support staffs considered key personnel?

Supplemental No. 1 where the Technical Writer and General Support staff were removed as key personnel. Please read Supplemental No. 1.

Q4 Statement of Qualification Form for Non-Engineering Consultants

Will "additional information, resumes, brochures, and a letter of interest" be evaluated along with the information submitted on the form?

Yes. The second page of *Statement of Qualifications Form for Non-Engineering Consultant*s allows additional information. Please see the criteria detailed in the RFP, Section IX – Proposal Content, A through C.

Q5 What are the key issues to be resolved in this project?
Overall each Proposer should give their concepts and perspectives on any key issues for resolution that are recommended to be addressed by the Nevada Department of Transportation (NDOT). Key areas for the AM Plan are outlined in Attachment C.

Q6 At the end of the project, what factors would indicate whether or not the project was a success?
How well the Asset Management (AM) Plan assisted NDOT to comply with MAP-21 and successfully guide the Department towards attaining risk-based and performance-based asset management.

Q7 What are the main obstacles to achieving success?
Obstacles will vary based on individual Proposer's qualifications, their knowledge of Transportation Asset Management Plans, MAP-21, and the Department's practices.

Q8 What does NDOT see as the most important qualifications for the winning proposer to possess?
High qualifications blended with lower costs, thus a winning Proposer will score high in most criteria items given in Section IX – Proposal Content that of course includes competitive costs.

Q9 Who are the decision makers that will evaluate proposals?
The names of the individual committee members are not released. They are kept confidential by the DEPARTMENT.

Q10 What is the budget?
The DEPARTMENT does not disclose the budget during the solicitation process.

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